

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB00-1

Date: July 7, 2000

Expiration Date: 06/30/01  
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TO: LOCAL WORKFORCE INVESTMENT AREAS  
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF  
WID STAFF

SUBJECT: CHANGES TO WIA SUPPLEMENTAL PLANNING GUIDANCE

The purpose of this information bulletin is to notify you of changes in the instructions for submission of the second *Supplemental Local Planning Guidance and Instructions for Submission of the Strategic Five Year Local Plan for the Workforce Investment Act (WIA)*. The California Office of Workforce Investment (COWI) issued the original instruction on June 13, 2000.

First, because of the concerns expressed by the local employment and training community and the changes in the performance measures following the completion of local consultation, **the deadline for submission of the supplemental planning information is extended to August 31, 2000.** This date change applies to information requested in the COWI transmittal dated June 9, 2000, as well as the June 13, 2000, transmittal. Second, to assist local areas with the supplemental requirements, State staff will provide additional information and instructions related to the following items no later than July 15, 2000:

- Revisions to all budget planning forms. The new forms will focus only on WIA resources. Local areas will not be asked to estimate Job Training Partnership Act (JTPA) carry-in resources or allocate the expenditure of these funds over the coming year. If needed, State staff will be able to report JTPA carry-in through the closeout process. The new forms will be accompanied by line item instructions.
- The Transfer of Funds Declaration is no longer required.
- Some changes will be made to the participant forms. The Rapid Response line item will be omitted from the Title IB Dislocated Worker Participant Plan Summary. Also, the Program Services detail will be removed from both the Older and Younger Youth Participant Plan Summary. The new forms will be accompanied by line item instructions.

- The Local Performance Indicators and Goals form will now be completed, for each local area, by State staff and forwarded to each local area administrator for inclusion in the local plan modification. Consistent with discussion at the Performance Based Accountability Committee of the WIA State Board and discussion at the recent regional forums on performance, the local areas will only be asked to commit to first year performance goals. We expect to renegotiate goals for years two and three with each area. For your information, the revised State-level goals agreed to with the Department of Labor (DOL) are attached (*Attachment 1*) to this information bulletin.

We understand that the local areas are concerned about the requirement to allocate costs for the Adult and Dislocated Worker Programs by Core, Intensive, and Training Services. Please provide your best estimates for these line items. These estimates are not binding. We are requesting this information because the DOL is requiring the State to report expenditures by Core Self Service, Core Registration Services, Intensive Services, and Training as part of the *Annual Report*. In addition, there is a great deal of interest, by public policy makers, in how the local areas plan to expend WIA funds and this provides some initial data.

We hope that these changes in the forms and extension to the submission deadline will simplify completion of the local plans. If you have any questions regarding these instructions, please contact Bob Hermsmeier, Deputy Chief, at (916) 654-7111. Please monitor the CalWIA.org web site, for additional questions and answers related to the planning guidance.

/S/ BILL BURKE  
Chief

Attachments

**WORKFORCE INVESTMENT ACT  
FINAL PERFORMANCE LEVELS <sup>(1)</sup>**

<b><u>Required Measure</u></b>	<b><u>California's Performance Levels</u></b>		
	<b>PY 2000/01</b>	<b>PY 2001/02</b>	<b>PY 2002/03</b>
1. Adult Entered Employment Rate	<b>66%</b>	<b>68%</b>	<b>70%</b>
2. Adult Employment Retention Rate	<b>74%</b>	<b>76%</b>	<b>78%</b>
3. Adult Earning Gain	<b>\$3500</b>	<b>\$3600</b>	<b>\$3700</b>
4. Dislocated Worker Entered Employment Rate	<b>68%</b>	<b>69%</b>	<b>70%</b>
5. Dislocated Worker Employment Retention Rate	<b>81%</b>	<b>83%</b>	<b>85%</b>
6. Dislocated Worker Wage Replacement	<b>85%</b>	<b>86%</b>	<b>88%</b>
7. Older Youth Entered Employment Rate	<b>55%</b>	<b>56%</b>	<b>58%</b>
8. Older Youth Employment Retention Rate	<b>70%</b>	<b>72%</b>	<b>74%</b>
9. Older Youth Earning Gain	<b>\$2500</b>	<b>\$2600</b>	<b>\$2700</b>
10. Younger Youth Skill Attainment Rate	<b>65%</b>	<b>70%</b>	<b>75%</b>
11. Younger Youth Diploma or Equivalent Rate	<b>40%</b>	<b>42%</b>	<b>45%</b>
12. Younger Youth Retention Rate	<b>40%</b>	<b>42%</b>	<b>45%</b>
13. Adult Employment and Credential Rate	<b>40%</b>	<b>50%</b>	<b>60%</b>
14. Dislocated Worker Employment and Credential Rate	<b>40%</b>	<b>42%</b>	<b>45%</b>
15. Older Youth Credential Rate	<b>36%</b>	<b>42%</b>	<b>45%</b>
16. Participant Customer Satisfaction Index	<b>66</b>	<b>67</b>	<b>68</b>
17. Employer Customer Satisfaction Index	<b>64</b>	<b>65</b>	<b>66</b>

<sup>(1)</sup> Goals for Program Years 2001/02 and 2002/03 may be renegotiated with the Department of Labor.